

EA EVENTING OFFICIALS MENTOR FEEDBACK FORM TECHNICAL DELEGATE

This mentor feedback form is to be sent directly to the State Eventing Committee with upgrade forms. Please keep a copy for yourself as will be required to be submitted at re-accreditation time. Successful upgrade applications are forwarded by the State to the National Office to be added to the National database.

CANDIDATE PERSONAL DETAILS:

Name:		EA Member Number:	
State:			
Current EA Level	<input type="checkbox"/> Level 1	<input type="checkbox"/> Level 2	<input type="checkbox"/> Level 3
Acting as	<input type="checkbox"/> Technical Delegate		<input type="checkbox"/> Assistant Technical Delegate
Reason for Assessment	<input type="checkbox"/> Maintenance		<input type="checkbox"/> Upgrade

Mentor You have been asked to assess the candidate for either maintenance at their current level or upgrade-please consider your assessment carefully. Please tick appropriate box and add comments, if unsatisfactory, an explanation must be given.

Points to consider for assessment	Satisfactory	Unsatisfactory	Comments
Pre - Event Planning Interaction with OC Involving as below; <ol style="list-style-type: none"> 1. <i>Pre-event visit to inspect cross country</i> 2. <i>Check of dressage/jumping equipment</i> 3. <i>Timetable of works for cross country to be open</i> 4. <i>Draw of competitors/secretariat</i> 5. <i>SIMP and Risk Management meetings Time and date</i> 			
Officials <ol style="list-style-type: none"> 1. <i>Engagement of Officials and their status</i> 2. <i>Medical services</i> 			
Logistics <ol style="list-style-type: none"> 1. <i>Stables/yards/facilities/toilets</i> 2. <i>Walkie-Talkies charged</i> 3. <i>Timing equipment on hand and checked</i> 4. <i>Fence Judge equipment</i> 			
Interaction with CD <ol style="list-style-type: none"> 1. <i>Conversations with CD re course design</i> 2. <i>Course preparation for 1st visit</i> 3. <i>Time of courses ready for opening</i> 4. <i>Maps ready for TDs and OCs prior to opening the course</i> 5. <i>Correctness of maps and knowledge of calculating times</i> 			
Dressage <ol style="list-style-type: none"> 1. <i>Timetable</i> 2. <i>Judges, anticipating, addressing any issues, placement around arena</i> 3. <i>Equipment/arenas checked</i> 4. <i>Isolation from public with roping</i> 5. <i>Scoring issues</i> 			
Cross Country Core Fences <i>Are there the relevant core fences in each course appropriate to each level as outlined in the Cross Country Guide such as; Ditches, water, brush, corners, narrows, oxers etc.</i>			

Please tick appropriate box and add comments If unsatisfactory, an explanation must be given	Satisfactory	Unsatisfactory	Comments
<p>Do you feel the candidate understands what is appropriate at the various Competition levels and their worldwide standards as follows:</p> <ol style="list-style-type: none"> 1. Differences between levels 2. Change in difficulty between levels 3. Intensity of course obstacles at levels 4. Progression through levels 			
<p>Course distances</p> <ol style="list-style-type: none"> 1. Course distances accurately measured 2. Course distances correct with specifications 3. Distances appropriate for efforts 4. Distances appropriate for terrain 			
<p>Obstacle dimensions</p> <ol style="list-style-type: none"> 1. Show confidence in measuring fences correctly 2. To have appropriate tools for measuring 3. Explain the effect of terrain on measuring from take-off 4. Demonstrate the different measuring points on certain obstacles: corners, filled in fences, open oxers etc. 			
<p>Ground Lines</p> <ol style="list-style-type: none"> 1. Demonstrate the effect of ground lines at certain jumps 2. Show other factors such as: <ol style="list-style-type: none"> A. When are they needed, B. When they need to be fixed or not C. Soft and solid ground lines D. Shape and height of ground lines 			
<p>Fence construction</p> <ol style="list-style-type: none"> 1. Knowing what is a safe and solid obstacle 2. Understanding construction techniques 3. Is familiar with the Cross Country Guide suggestions on building obstacles 4. Confident with the sloping shoulder or rounded front on upright fences 5. Understanding of inground fence construction rather than portables 			
<p>Understanding Risk management- MIMs, pins,</p> <ol style="list-style-type: none"> 1. Understanding the concept of frangible fences 2. Types of frangible fences on course 3. Correct fitting of Mims according to instructions 4. Placement on course of frangible fences 5. Difference between red and yellow clips 6. Awareness of angle of approach to frangible fences 			
<p>Securing fences</p> <ol style="list-style-type: none"> 1. Knowledge of how to secure fences with anchors or posts 2. Anchors placed in correct positions 3. Knowing when to use more anchors in the ground conditions or securing frangible fences 			

Please tick appropriate box and add comments If unsatisfactory, an explanation must be given	Satisfactory	Unsatisfactory	Comments
Show Jumping 1. <i>Measuring fences</i> 2. <i>Course length</i> 3. <i>Communication with CD</i> 4. <i>Correct specifications</i> 5. <i>Appropriate equipment</i> 6. <i>Arena surrounds</i> 7. <i>Officials and problems arising</i>			
Participation/Observation in XC officials' meetings 1. <i>Attendance at meetings</i> 2. <i>Awareness of incident plans</i> 3. <i>Show leadership in discussions</i> 4. <i>Ability to contribute to safety meetings</i>			
Participation/Observation in Fence Judge Briefings showing; 1. <i>Ability to brief judges accurately/clearly</i> 2. <i>Explanation of rules</i> 3. <i>Positioning of judges on course</i>			
Communication- amongst Officials, CD's, OC, volunteers, Dressage judges and competitors etc (team player) 1. <i>Emergency situations conduct</i> 2. <i>Ability to work with other Officials</i> 3. <i>Preparation of paperwork and distribution</i> 4. <i>Interaction with rider's rep and others</i>			
Risk management 1. <i>Issues at the venue</i> 2. <i>Engage proactive measures?</i> 3. <i>RM Plan produced before event</i> 4. <i>Protocols in place</i>			
Did the candidate have to address any of the following and how did they perform?			
<ul style="list-style-type: none"> • <i>Dangerous Riding?</i> • <i>Sanctions and dealing with Athlete</i> 			
<ul style="list-style-type: none"> • <i>Abuse of the horse/ horse welfare issues?</i> • <i>Sanctions and dealing with Athlete</i> 			
<ul style="list-style-type: none"> • <i>Rider fall -Medical check and awareness of the concussion protocol?</i> 			
Listening skills/feedback 1. <i>Does the candidate display sound listening skills</i> 2. <i>Does the candidate show the ability to accept change</i> 3. <i>Is the candidate able to accept the appropriate changes</i> 4. <i>Can the candidate clearly explain their reasoning's for decisions to do with their courses</i>			

	Maintain	Upgrade	Other Action
Overall Recommendation			

Mentor Information	
Name Mentor	
EA/FEI Level	
Event Name	
Level	
Date	
Mentor Signature	